

# Board of Education Meeting

Liberty School Board Room

MAY 27, 2025, at 6:30 PM



## AGENDA

### Mission

*We, the Saline Area Schools, will equip all students with the knowledge, technological proficiency, and personal skills necessary to succeed in an increasingly complex society. We expect that our students, staff, and the Saline Community will share in these responsibilities.*

### OPENING

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **SUPERINTENDENT'S RECOGNITION**

*Student Representative Recognition  
Tommy Allmand & Kate Sonnenday*

4. **SPECIAL RECOGNITION**

*24/25 District Retirees & Resignations with 15+ Years of Service*

5. **PUBLIC COMMENT**

*A member of the public may address the Board briefly, for up to three minutes, or request to be scheduled on the agenda of a future meeting. Please note that students will be given priority to speak on any topic. The first public participation portion of the meeting will be limited to one-half hour (30 minutes) normally and limited to agenda items. A second public participation portion will be offered at the end of the agenda to allow for any other comment.*

*Individuals addressing the Board should take into consideration the rules of common courtesy. The public participation portion of the meeting cannot be used to make personal attacks against a Board Member, District Employee, or Student.*

### STUDENTS

**OTHER PUBLIC STAKEHOLDERS**

**6. RESPONSE TO PREVIOUS PUBLIC COMMENT**

<b>AGENDA</b>
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**7. REVISIONS/APPROVAL OF AGENDA**

*Items may be added or deleted from the meeting agenda, and/or the order of items may be changed, at the request of an individual Board member or the Superintendent. The agendas must be approved before proceeding further.*

**RECOMMENDED MOTION . . . move to approve the agenda as printed/revised.**

**8. ACTION ITEMS**

**A. RECOMMENDED MOTION** ... to approve the resolution which designates Michael McVey as the representative of this Board to cast a vote for three (3) candidates to the vacancies on the Board of Washtenaw Intermediate School District on June 2 2025. They are as follows:

1. (insert name) for 6 year term
2. (insert name) for 6 year term
3. (insert name) for 2 year term

**B. RECOMMENDED MOTION** ... to support the resolution authorizing the WISD to place the question of authorizing the millage for Career and Technical Education purposes on the November 4, 2025 ballot.

**C. RECOMMENDED MOTION** ... to approve the Closed Session minutes of May 13, 2025, for the purpose of Collective Bargaining 8(c) of the Open Meetings Act.

**D. RECOMMENDED MOTION** ... to approve the MHSAA 2025-26 Membership Resolution as submitted by Superintendent Laatsch. This is required to maintain membership for junior high/middle and senior high schools and must be formally adopted by the Board of Education.

**9. SCHEDULED REPORTS**

**A. South & West Washtenaw Consortium Update**

*Presenters: Kara Stemmer, Director & Trent Trout, Computer Integrated Manufacturing Teacher*

10. **DISCUSSION ITEMS**

A. **Policy Committee Update**

*Chair, Lauren Gold*

**Discussion & 1st Reading of:**

Policy 5330.01 - Epinephrine Auto-Injectors

Policy 7540.09 - Artificial Intelligence

Policy 7540.04 - Staff Technology Acceptable Use and Safety

Policy 5500 - Student Conduct

Policy 7440 - Facility Security

11. **ADMINISTRATION / BOARD UPDATES**

12. **CONSENT AGENDA**

*The Consent Agenda is listed in this agenda and will not be read aloud. The motion noted will allow for the authorization of all listed items, without discussion, unless a member of the Board requests that any one or all be considered individually.*

**RECOMMENDED MOTION . . . move to authorize the Consent Agenda as printed / amended:**

- A. **Approval** of the Regular Board of Education Meeting Minutes of May 13, 2025
- B. **Approval** of the Finance Committee Meeting Minutes of May 13, 2025
- C. **Approval** of the Policy Committee Meeting Minutes of May 20, 2025
- D. **Approval** of the Special Board Meeting Minutes of May 20, 2025
- E. **Approval of Payment** of the General Fund Accounts Payable of May 27, 2025, in the amount of \$632,057.73
- F. **Approval of Payment** of the Bond Fund Series III Accounts Payable of May 27, 2025 in the amount of \$61,947.00
- G. **Approval of Payment** of 2023 Bond Fund Series I Accounts Payable of May 27, 2025, in the amount of \$1,458,624.76
- H. **Receive and File** Human Resources Report

<b>CLOSING</b>
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13. **ITEMS SCHEDULED ON THE NEXT AGENDA**

**14. PUBLIC COMMENT**

*A member of the public may address the Board briefly, for up to three minutes, or request to be scheduled on the agenda of a future meeting.*

**STUDENTS**

**OTHER PUBLIC STAKEHOLDERS**

**15. NEXT MEETING**

The next Board of Education Meeting will be held on June 10, 2025, at 6:30 PM.

**16. CLOSED SESSION**

**RECOMMENDED MOTION ...** to enter Closed Session of the Board of Education at \_\_\_\_\_ PM, with the intent to re-enter Open Session at \_\_\_\_\_ PM, for the purpose of Collective Bargaining 8(c) of the Open Meetings Act. Under Section 8(c) a simple majority vote is sufficient to enter into a closed session.

**17. RE-ENTER OPEN SESSION**

**RECOMMENDED MOTION ....** to re-enter Open Session of the Board of Education Meeting at \_\_\_\_\_ PM.

**18. ADJOURNMENT**

**RECOMMENDED MOTION ...** to adjourn the Regular Board of Education Meeting of May 27, 2025, at \_\_\_\_\_ PM.

**RESOLUTION DESIGNATING DISTRICT'S ELECTION REPRESENTATIVE**

[To be adopted on or after May 12, 2025]

\_\_\_\_\_ (the "District")

A \_\_\_\_\_ meeting of the board of education of the District (the "Board") was held in the \_\_\_\_\_, within the boundaries of the District, on the \_\_\_\_\_ day of \_\_\_\_\_, 2025, at \_\_\_\_\_ o'clock in the \_\_.m.

The meeting was called to order by \_\_\_\_\_, President.

Present:

Absent:

The following preamble and resolution were offered by Member \_\_\_\_\_ and supported by Member \_\_\_\_\_:

**WHEREAS:**

1. The biennial election of the Board of Washtenaw Intermediate School District, Michigan (the "ISD Board") will be held on Monday, June 2, 2025; and
2. The members of the ISD Board will be elected by an electoral body composed of one (1) person designated by the board of each of the constituent school districts; and
3. In accordance with Section 614(2) of the Revised School Code, MCL 380.614(2), this Board desires to designate \_\_\_\_\_ as this District's proposed representative and \_\_\_\_\_ as an alternate designated representative in the event the designated representative is unable to attend and further desires to direct said representative and alternate to vote on behalf of this Board for a specific candidate or candidates.

**NOW, THEREFORE, BE IT RESOLVED THAT:**

1. This Board does hereby approve the designation of \_\_\_\_\_ as the representative of this Board for the electoral body, which body will elect three (3) candidates to the vacancies on the ISD Board on Monday, June 2, 2025 and as an alternate in the event the designated representative is unable to attend.
2. The designated representative and alternate are further directed to cast a vote on at least the first ballot on behalf of this Board for \_\_\_\_\_ and \_\_\_\_\_ for the 6-year terms and \_\_\_\_\_ for the 2-year term.
3. The Secretary of this Board is hereby further directed to file a certified copy of this resolution with the ISD Board Secretary.

4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

\_\_\_\_\_  
Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of \_\_\_\_\_, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at a \_\_\_\_\_ meeting held on \_\_\_\_\_, 2025, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, Public Acts of Michigan, 1976, as amended).

\_\_\_\_\_  
Secretary, Board of Education

Washtenaw County Intermediate School District (WISD) Board Unofficial List of Candidates - June 2, 2025

Updated: 4/30/2025													
WITH-DRAWN?	Petition/Filing Fee	Date Filed	DISTRICT	OFFICE SOUGHT	PARTY	NAME ON BALLOT	MAILING ADDRESS Street	MAILING ADDRESS CITY	MAILING ADDRESS State	MAILING ADDRESS Zip Code	PHONE	EMAIL	WEBSITE
<b>Washtenaw Intermediate School District Board Member</b>													
	\$100	2/10/2025	Ann Arbor Public Schools	Board Member	Non-partisan	Eric John Roberts	2835 S. Wagner Rd., Unit 196	Ann Arbor	MI	48103	616-406-5031	<a href="mailto:e3robertsmi@gmail.com">e3robertsmi@gmail.com</a>	
	\$100	4/24/2025	Ann Arbor Public Schools	Board Member	Non-partisan	Mary Jane Tramontin	3400 Ann Arbor Saline Rd.	Ann Arbor	MI	48103	734-395-6881	<a href="mailto:mjtram46@gmail.com">mjtram46@gmail.com</a>	
	\$100	4/24/2025	Ann Arbor Public Schools	Board Member	Non-partisan	Diane B. Hockett	1037 Shady Oaks	Ann Arbor	MI	48103	734-223-1730	<a href="mailto:hockett@umich.edu">hockett@umich.edu</a>	
	\$100	4/28/2025	Ypsilanti Community Schools	Board Member	Non-partisan	Dorcas Musili	237 Nura Court	Ypsilanti	MI	48197	734-434-0224	<a href="mailto:musilid1@gmail.com">musilid1@gmail.com</a>	

**OFFICIAL BALLOT**  
**Washtenaw Intermediate School District Election**  
**Monday, June 2, 2025**

**BOARD MEMBER – FULL TERM**  
**WASHTENAW INTERMEDIATE SCHOOL DISTRICT**

Vote for not more than 2

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Diane B. Hockett     

Eric John Roberts     

Mary Jane Tramontin     

WRITE-IN     

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WRITE-IN     

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**BOARD MEMBER – PARTIAL TERM**  
**WASHTENAW INTERMEDIATE SCHOOL DISTRICT**

Vote for not more than 1

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Dorcas Musili     

WRITE-IN     

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## ISD Board of Education Election – June 2, 2025

### Candidate Biography



Diane Hockett

**Occupation:** Assistant Executive Director, Retired

**Local Board Service:** Ann Arbor Public Schools (1994-2000) serving as Vice-President for 2 years

**Additional Information:** MASB-Earned the Master level award; served several terms on the Government Relations Committee

Served as an officer on Washtenaw Association of School Boards (WASB)

Parent of an adult child with a disability who received special education supports

*WISD Board Trustee since 2001*



**Additional Information:** MASB-Earned the Master level award;  
served several terms on the Government Relations Committee

Served as an officer on Washtenaw Association of School Boards  
(WASB)

Parent of an adult child with a disability who received special  
education supports

*WISD Board Trustee since 2001*

## ISD Board of Education Election – June 2, 2025

### Candidate Biography



Dorcas Musili

**Occupation:** Hematology-Oncology Nurse Practitioner at the VA hospital of Ann Arbor

**Board Service:** Kenya Relief (2017-2023)

*WISD Board Trustee since 2024*

## ISD Board of Education Election – June 2, 2025

### Candidate Biography



Eric Roberts

**Occupation:** Law Student, University of Toledo; Owner, E3 Gaming, LLC and E3 Officials, LLC ([e3games.org](http://e3games.org))

**Local Board Service:** School Board Member, Kenowa Hills Public Schools (Kent County, MI) (2016-2022)

**State Education Service:** Board Member, Michigan Center for Civic Education (2019-present)

*New WISD Board Candidate*

## ISD Board of Education Election – June 2, 2025

### Candidate Biography



Mary Jane Tramontin

**Occupation:** Classroom Teacher for 24 years, retired

**Local Board Service:** Ann Arbor Public Schools, 1989-1992  
Washtenaw Association of School Boards, Current Officer

*WISD Board Trustee since 1994*

**RESOLUTION IN SUPPORT OF CTE MILLAGE**

\_\_\_\_\_, Michigan (the "District").

A \_\_\_\_\_ meeting of the board of education (the "Board") of the District was held in the \_\_\_\_\_, in the District on the \_\_\_\_\_ day of \_\_\_\_\_, 2025, \_\_\_\_\_ o'clock in the \_\_\_\_\_m.

The Meeting was called to order by \_\_\_\_\_, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member \_\_\_\_\_ and supported by Member \_\_\_\_\_:

**WHEREAS:**

1. Sections 681 and 682 of the Revised School Code of 1976, as amended, authorize an intermediate school district to place the question of authorizing millage for career and technical ("CTE") education purposes; and

2. Washtenaw Intermediate School District, Michigan (the "ISD") intends to place a question to voters to levy not to exceed 1 mill for 10 years for its CTE program at an election to be held on Tuesday, November 4, 2025; and

3. This Board desires to express its support for the CTE millage proposal.

**NOW, THEREFORE, BE IT RESOLVED THAT:**

1. This District supports and encourages the ISD's submission of the levy of 1 mill for CTE purposes for a period of ten (10) years, 2026 to 2035, inclusive, to the voters at an election to be held in each of the constituent districts located within the ISD on Tuesday, November 4, 2025.

2. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.



Ayes: Members

Nays: Members

Resolution declared adopted.

\_\_\_\_\_  
Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of \_\_\_\_\_, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at the Meeting, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the Meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, Public Acts of Michigan, 1976, as amended).



# 2025-26

1661 Ramblewood Drive  
East Lansing, MI 48823  
(517) 332-5046

The Michigan High School Athletic Association is a voluntary, nonprofit corporation comprised of public, private and parochial junior high/ middle and senior high schools whose Boards of Education/Governing Bodies have voluntarily applied for and received membership for and on behalf of their secondary schools. The association sponsors statewide tournaments and makes eligibility rules with respect to participation in such Michigan High School Athletic Association sponsored tournaments in the various sports. Each Board of Education/Governing Body that wishes to host or participate in such meets and tournaments must join the MHSAA and agree to abide by and enforce the MHSAA rules, regulations and qualifications concerning eligibility, game rules and tournament policies, procedures and schedules. **It is a condition for participation in any MHSAA postseason tournaments that high schools adhere to at least the minimum standards of Regulation I and the maximum limitations of Regulation II in ALL MHSAA Tournament sports.**

Michigan High School Athletic Association tournaments are the collective property of the MHSAA and not of any individual member school. The MHSAA reserves the right to promote and advance the membership's interests with publication information; exclusive arrangements to create recognition and exposure for school-sponsored activities; restrictive policies prohibiting exploitation and commercialization of MHSAA-sponsored tournaments; appropriate proprietary interests, and the use of images or transmissions identifying contest officials, spectators and member schools' students, personnel and marks.

To obtain membership, it is necessary for the Board of Education/Governing Body to adopt the following resolution for its junior high/middle and senior high schools. This resolution must be formally ratified by your Board of Education/Governing Body and properly signed. Please return one signed copy for our files and retain one copy for your files. Resolutions that are modified in any way or are supplemented with letters placing additional conditions on MHSAA membership or tournament participation shall be rejected.

## MEMBERSHIP RESOLUTION

For the year August 1, 2025 — through July 31, 2026

### LIST ON BACK

\_\_\_\_\_ the School(s) which are under the direction of this Board of Education/Governing Body.

(Junior high/middle and senior high schools of your school system which are to be listed as MHSAA members and receive MHSAA mailings during 2025-26 must be listed on the back of this form)

\_\_\_\_\_ City/Township of \_\_\_\_\_

County of \_\_\_\_\_, of State of Michigan, are hereby:

- (A) enrolled as members of the Michigan High School Athletic Association, Inc., a nonprofit association, and
- (B) are further enrolled to participate in the approved interschool athletic activities sponsored by said association.

The Board of Education/Governing Body hereby delegates to the Superintendent or his/her designee(s) the responsibility for the supervision and control of said activities, and hereby accepts the Constitution and By-Laws of said association and adopts as its own the rules, regulations and interpretations (as minimum standards), as published in the current HANDBOOK as the governing code under which the said school(s) shall conduct its program of interscholastic athletics and agrees to primary enforcement of said rules, regulations, interpretations and qualifications. In addition, it is hereby agreed that schools which host or participate in the association's meets and tournaments shall follow and enforce all tournament policies, procedures and schedules.

This authorization shall be effective from August 1, 2025 and shall remain effective until July 31, 2026, during which the authorization may not be revoked.

### RECORD OF ADOPTION

The above resolution was adopted by the Board of Education/Governing Body of the

\_\_\_\_\_ School(s), on the \_\_\_\_\_ day of \_\_\_\_\_, 2025, and is so recorded in the minutes of the meeting of the said Board/Governing Body.

\_\_\_\_\_  
(Governing Body Name)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(City & Zip Code)

\_\_\_\_\_  
(Contact E-mail)

\_\_\_\_\_  
Board Secretary Signature  
or Designee

Check if Designee

-OVER-

# Schools Which Are To Be MHSAA Members During 2025-26

**NOTE:** Pursuant to the MHSAA Constitution, all high schools, junior high/middle schools, or other schools of Michigan doing a grade of work corresponding to such schools, may become members of this organization provided (a) the school building has enrollment and onsite attendance of at least 15 students, whether for grades **6 through 8 or 9, grades 7 through 8 or 9, or grades 9 or 10 through 12**; and (b) if a nonpublic school, the school qualifies for federal income tax exemption as a not-for-profit organization. To reach the 15-student minimum for middle school membership, schools may join the MHSAA at the 6th-grade level whether or not 6th-grade students participate in athletics.

- A. This Section does not require school districts to become member schools at the junior high/middle school level and does not require school districts to sponsor any interscholastic athletics for 6th-grade students.
- B. If a school district's MHSAA Membership Resolution lists a junior high/middle school as an MHSAA member school, and if the school sponsors a 6th-grade team in any sport or permits a 6th-grade student to participate with 7th- and/or 8th-grade students in any sport, then all of Regulations III and IV apply to all 6th-graders in all sports involving 6th-graders on teams sponsored by that school. If the school does not allow any 6th-graders to participate in a sport, MHSAA rules do not apply in that sport.

## Name the Member High School(s)

List separately from JH/MS even if all grades are housed in the same building.

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_
10. \_\_\_\_\_
11. \_\_\_\_\_
12. \_\_\_\_\_
13. \_\_\_\_\_
14. \_\_\_\_\_
15. \_\_\_\_\_

If necessary, list additional schools  
for either column on a separate sheet.

## Name the Member Junior High /Middle School(s)

(member 6th, 7th and 8th-grade buildings)

List separately from HS even if all grades are housed in the same building.

1. \_\_\_\_\_  

Name of Member School

 Configuration of grades in building (e.g. K-6, 6-8, 7-8, 7-9): \_\_\_\_\_  
 Provide anticipated 2025-26 7th and 8th-grade enrollment \_\_\_\_\_  
 Provide anticipated 2025-26 6th-grade enrollment \_\_\_\_\_  
 Grade levels for membership: 6 7 8  
  
 1. Yes No 6th-graders will be participating in at least one sport with 7th and 8th graders. If yes, and not housed in the same building, add the name of the building that houses 6th-graders on the line below.  
  
 \_\_\_\_\_
2. \_\_\_\_\_  

Name of Member School

 Configuration of grades in building (e.g. K-6, 6-8, 7-8, 7-9): \_\_\_\_\_  
 Provide anticipated 2025-26 7th and 8th-grade enrollment \_\_\_\_\_  
 Provide anticipated 2025-26 6th-grade enrollment \_\_\_\_\_  
 Grade levels for membership: 6 7 8  
  
 1. Yes No 6th-graders will be participating in at least one sport with 7th and 8th graders. If yes, and not housed in the same building, add the name of the building that houses 6th-graders on the line below.  
  
 \_\_\_\_\_
3. \_\_\_\_\_  

Name of Member School

 Configuration of grades in building (e.g. K-6, 6-8, 7-8, 7-9): \_\_\_\_\_  
 Provide anticipated 2025-26 7th and 8th-grade enrollment \_\_\_\_\_  
 Provide anticipated 2025-26 6th-grade enrollment \_\_\_\_\_  
 Grade levels for membership: 6 7 8  
  
 1. Yes No 6th-graders will be participating in at least one sport with 7th and 8th graders. If yes, and not housed in the same building, add the name of the building that houses 6th-graders on the line below.  
  
 \_\_\_\_\_

## Policy Review Memorandum

**To:** Board of Education  
**From:** Board Policy Committee Chair Lauren Gold  
**Date:** May 27, 2025  
**Subject:** Neola Policy Updates - Consent Agenda

The policies listed below are being distributed to the Board of Education for review prior to discussion and 1st reading at the next Board Meeting, May 25, 2025. The Policy Committee is recommending the adoption of these policies, with noted revisions, as they reflect current state law and requested district edits.

[Policy 5330.01 Epinephrine Auto-Injectors](#) (Revised)

This policy was revised at the request of clients, adding the immunity provisions set forth in applicable State law. District revisions were also made to align with Michigan legislation that broadens the term to include nasal sprays in addition to the auto-injector. Title of the policy will also change to Epinephrine Delivery Systems.

[Policy 7540.09 - Artificial Intelligence](#) (New)

This policy has been added to address the use of artificial intelligence (AI) by district staff and students. Most likely this policy will evolve as the tool evolves.

[Policy 7540.04 - Staff Technology Acceptable Use and Safety](#) (Revised)

Revisions to this policy reflect changes that have occurred since the last updates in 2018. Revisions include updated terminology, reference to multifactor authentication (MFA), added cyber security procedures, artificial intelligence and information related to content and functionality specifications prescribed by the Office for Civil Rights for accessibility purposes. The student version of this policy was updated late 2023. This update will align both student and staff acceptable use policies as recommended by Neola.

[Policy 5500 - Student Conduct](#) (Revised)

This policy has been revised to include provisions addressing the use of academic honesty and optional provisions addressing the use of artificial intelligence (AI).

[Policy 7440 Facility Security](#) (New to Saline)

This has been a Neola policy, just not originally adopted by the District. This policy is referenced in other SAS Board policies. Recommendation to include this in the SAS Board Policy Manual. Reviewed and recommended by District Administration.

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**Please note** when looking at the policy edits that the formatting often looks incorrect. All final editing will be done by Neola production. Quite often numbering & letter sequences get out of alignment when performing these edits. This is to be expected, and Neola will ensure that it is correct before publishing it in our Board Policy Manual.



Book	Policy Manual
Section	5000 Students
Title	Copy of EPINEPHRINE AUTO-INJECTORS CHANGE TITLE TO: EPINEPHRINE DELIVERY SYSTEMS
Code	po5330.01
Status	First Reading
Adopted	May 22, 2018

#### 5330.01 - **EPINEPHRINE DELIVERY SYSTEMS** ~~EPINEPHRINE AUTO-INJECTORS~~

Students who are prescribed epinephrine to treat anaphylaxis shall be allowed to self-possess and self-administer the medication if they meet the conditions as stated in Policy 5330.

Each school in the District shall have at least two (2) epinephrine ~~auto injectors (Epi Pens)~~ **delivery systems** available at the school site. It shall be the responsibility of the school nurse to be sure that the supply of **epinephrine delivery systems** ~~Epi Pens~~ **are is** maintained at the appropriate level and they have not expired. The school nurse shall also be responsible for coordinating the training of District employees to administer **epinephrine delivery systems** ~~Epi Pen injections~~ and to maintain the list of employees authorized to administer such ~~systems~~ **injections**.

#### Individuals Qualified to Administer

Only a licensed, registered professional nurse employed or contracted by the District or a school employee who has successfully passed the required training shall be allowed to possess and administer ~~Epi Pen injections~~ **epinephrine delivery systems** to students. ~~The persons authorized~~ **A list of persons authorized** to use the District maintained **epinephrine delivery systems** ~~Epi Pens~~ will be maintained in each school by the Principal, **and/or District Nurse** and shall be available on an electronically accessible site for employees' reference.

Each school shall have at least one person trained in the appropriate use and administration of ~~an Epi Pen injection~~ **epinephrine delivery systems**. In each school with ten (10) or more combined instructional and administrative staff, at least two (2) employees at that site shall be appropriately trained in the use of ~~epinephrine delivery systems~~ **an Epi Pen**.

Training of employees on the appropriate use and administration of ~~an Epi Pen injection~~ **epinephrine delivery systems** shall be done in accordance with any guidelines provided by the Michigan Department of Education, and shall be conducted under the supervision of a licensed registered professional nurse. The training shall include an evaluation by the nurse of the employees' understanding of the protocols for administering ~~an Epi Pen injection~~ **epinephrine delivery systems**.

#### Students to Whom Injections May Be Administered

A licensed, registered, professional nurse or trained and authorized employees under this policy may administer ~~Epi Pen injections to~~ **epinephrine delivery systems** to 1) any student who has a prescription on file with the District, in accordance with the directives in such prescription, and 2) any individual on school grounds who is believed to be having an anaphylactic reaction.

**The District and its personnel are immune from civil and criminal liability related to the administration or non-administration of epinephrine to the extent set forth in applicable State law.**

#### Reporting of **Delivery Systems** ~~Injections~~

~~(ADD)~~ In the event of the administration of an epinephrine delivery system in a school setting, the following notifications shall be promptly made by school personnel:

- A. Emergency Services
- B. Student's parent/guardian
- C. District Nurse

~~to a student, emergency medical services should be notified as per the student's action plan. School personnel shall promptly notify the student's parent/guardian.~~

~~Any person who administers an Epi Pen injection epinephrine delivery system to a student shall promptly notify~~

- ~~A. the student's parent/guardian.~~
- ~~B. The school nurse, who shall be responsible for promptly notifying the student's parent/guardian that epinephrine an injection has been administered.~~

All ~~Epi Pen injections~~ epinephrine delivery systems given by District employees to students shall be reported in writing to the school nurse. The report shall include whether the school's or student's ~~Epi Pen epinephrine delivery system~~ was used, and whether the student was previously known to be subject to severe allergic reaction (anaphylaxis).

The school nurse shall at least annually report to the Department of Education, in the form and manner determined by the Department, information on the number of ~~injections~~ times an epinephrine delivery system was provided to students, the number of ~~injections~~ times with District ~~Epi Pens~~ epinephrine delivery systems and the number of incidents where students were not known to be subject to severe allergic reactions.

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Legal

M.C.L. 380.1178, 380.1179, 380.1179A

Michigan Department of Education, Model Policy and Guidelines for Administering Medications to Pupils at School



Book Policy Manual  
 Section 7000 Property  
 Title **\*\*NEW\*\*** ARTIFICIAL INTELLIGENCE ("AI")  
 Code po7540.09  
 Status First Reading

**New Policy - Vol. 39, No. 1**

7540.09 - **ARTIFICIAL INTELLIGENCE ("AI")**

The Board of Education recognizes the positive impact that artificial intelligence ("AI") technology may have in the District's educational program and operations. The Superintendent is authorized to support the use of artificial intelligence technology when its use is consistent with the District's mission, goals, and operational integrity.

Any use of artificial intelligence technology in the District's educational program or operations must be in accordance with State and Federal law as well as Board policies. ~~( ) including, but not limited to, the following: Policy 2264 — Nondiscrimination on the Basis of Sex in Education Programs or Activities; Policy 2266 — Nondiscrimination on the Basis of Sex in Education Programs and Activities; Policy 5136 — Personal Communication Devices; Policy 5500 — Student Conduct; Policy 7540.03 — Student Technology Acceptable Use and Safety; Policy 7540.04 — Staff Technology Acceptable Use and Safety; Policy 8330 — Student Records; Policy 8350 — Confidentiality; and Policy 8351 — Security Breach of Confidential Databases.~~ **[DRAFTING NOTE: Confirm and Select as Needed] [END OF OPTION]**

Violation of this policy may result in disciplinary consequences. Students may be disciplined for violations, up to and including suspension or expulsion. Staff may be disciplined for violations, up to and including suspension or termination of employment. The Administration will refer any illegal acts to law enforcement.

**[Cross Reference  
 po5500  
 po7540.03  
 po7540.04]**

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Cross References po5500 - STUDENT CONDUCT  
 po7540.03 - STUDENT TECHNOLOGY ACCEPTABLE USE AND SAFETY  
 po7540.04 - STAFF TECHNOLOGY ACCEPTABLE USE AND SAFETY



Book	Policy Manual
Section	-FOR REVIEW 2023-2024
Title	Revised STAFF TECHNOLOGY ACCEPTABLE USE AND SAFETY
Code	po7540.04
Status	First Reading
Adopted	May 22, 2018
Last Revised	August 21, 2018

### **Revised Policy - Vol. 37, No. 2**

#### **7540.04 - STAFF TECHNOLOGY ACCEPTABLE USE AND SAFETY**

Technology ~~directly affects~~ ~~has fundamentally altered~~ the ways in which information is accessed, communicated, and transferred in society. Educators are expected to continually adapt their means and methods of instruction and the way they approach student learning to incorporate the latest technologies. The Board of Education provides District Information & Technology Resources (as defined by Bylaw 0100) (collectively, "District Information & Technology Resources") ~~As a result, educators are continually adapting their means and methods of instruction, and the way they approach student learning, to incorporate the vast, diverse, and unique resources available through the Internet. The Board of Education provides Technology and Information Resources (as defined by Bylaw 0100) to support the educational and professional needs of its staff and students. The Board provides staff with access to the Internet for limited educational purposes only and utilizes online educational services/apps to enhance the instruction delivered to its students and to facilitate the staff's work. The District's computer network and Internet system does not serve as a public access service or a public forum, and the Board imposes reasonable restrictions on its use consistent with its stated limited educational purpose.~~

The Board regulates the use of District Information & Technology ~~and Information~~ Resources by principles consistent with applicable local, State, and Federal laws, and the District's educational mission. This policy and its related administrative guidelines (X), Policy 7544 and AG 7544 [END OF OPTION] and any applicable employment contracts and collective bargaining agreements govern the ~~staff's~~ ~~staffs'~~ use of the District's Information & Technology ~~and Information~~ Resources and staff's personal communication devices when they are connected to District Information & Technology Resources, ~~including online educational services/apps, regardless of whether such use takes place on or off school property, the District's computer network, Internet connection and/or online educational services/apps, or when used while the staff member is on Board-owned property or at a Board-sponsored activity (see Policy 7530.02).~~

**[DRAFTING NOTE: Choose the option in the preceding paragraph if above if the Superintendent recommends and the Board adopts Policy 7544.]**

Staff members are prohibited from using District Information & Technology Resources to engage in illegal conduct (e.g., libel, slander, vandalism, harassment, theft, plagiarism, inappropriate access, etc.) or conduct that violates this Policy and its related administrative guidelines (e.g., making personal attacks and injurious comments, invading a person's privacy, etc.). Nothing herein, however, shall infringe on a staff member's First Amendment rights. Because District Information & Technology Resources are not unlimited, the Board may institute restrictions aimed at preserving these resources, such as placing limits on the use of bandwidth, storage space, and printers. ~~Users are required to refrain from actions that are illegal (such as libel, slander, vandalism, harassment, theft, plagiarism, inappropriate access, and the like) or unkind (such as personal attacks, invasion of privacy, injurious comment, and the like). Because its Technology Resources are not unlimited, the Board has also instituted restrictions aimed at preserving these resources, such as placing limits on use of bandwidth, storage space, and printers.~~

Staff members ~~Users~~ have no right or expectation to privacy when using District Information & Technology ~~and Information Resources~~ (including, but not limited to, privacy in the content of their personal files, messages/e-mails, and records of their online activity ~~when using the District's computer network and/or Internet connection~~).

Staff are expected to ~~use~~ utilize District Information & Technology ~~and Information Resources~~ to promote educational excellence in our schools by providing students with the opportunity to develop the ~~resource-sharing~~ resource sharing, innovation, and communication skills and tools that are essential to both life and work. The Board encourages the faculty to develop the appropriate skills necessary to effectively access, analyze, evaluate, and utilize these resources in enriching educational activities. The instructional use of the Internet and online educational services/apps will be guided by Board Policy 2521 - Selection of Instructional Materials and Equipment.

The Internet is a global information and communication network that brings incredible education and information resources to our students. ~~The Internet connects computers and users in the District with computers and users worldwide.~~ Through the Internet, students and staff can access relevant information that will enhance their learning and the education process. Further, District Information & Technology Resources provide students and staff with the opportunity to communicate with ~~other people from~~ throughout the world. Access to such an incredible quantity and diversity of information and resources brings with it, however, certain unique challenges and responsibilities.

While the Board uses various technologies to limit the use of District Information & Technology Resources to only use/access online services/apps and resources that have been pre-approved for the purpose of instruction, study, and research related to the curriculum, it is impossible to prevent users from accessing and/or coming in contact with online content that has not been pre-approved for use by students of certain ages. It is no longer possible for educators and community members ~~The Board may not be able to technologically limit access, through its Technology Resources, to only those services and resources that have been authorized for the purpose of instruction, study and research related to the curriculum. Unlike in the past when educators and community members had the opportunity~~ to review and screen materials to assess their appropriateness for supporting and enriching the curriculum according to adopted guidelines and reasonable selection criteria (taking into account the varied instructional needs, learning styles, abilities, and developmental levels of the students who would be exposed to them) when significant portions of students' education take place online or through the use of online educational services/apps, access to the Internet, because it serves as a gateway to any publicly available file server in the world, opens classrooms and students to electronic information resources that may not have been screened by educators for use by students of various ages.

Pursuant to Federal law, the Board has implemented technology protection measures that protect against (e.g., filter or block) access to visual displays/depictions/materials that are obscene, constitute child pornography, and/or are harmful to minors, as defined by the Children's Internet Protection Act (CIPA). At the discretion of the Board or Superintendent, the technology protection measures may also be configured to protect against access to other material considered inappropriate for students to access. The Board also utilizes software and/or hardware to monitor online activity of staff members to restrict access to child pornography and other material that is obscene, objectionable, inappropriate, and/or harmful to minors. The technology protection measures may not be disabled at any time that students may be using the District Information & Technology Resources, if such disabling will cease to protect against access to materials that are prohibited under CIPA ~~the Children's Internet Protection Act~~. Any staff member who attempts to disable the technology protection measures without express written consent of an appropriate administrator will be ~~disciplined~~ subject to disciplinary action, up to and including termination.

The Superintendent ~~or and/or \_\_\_\_\_~~ Director of Technology may temporarily or permanently unblock access to websites or online educational services/apps containing appropriate material, if access to such sites has been inappropriately blocked by the technology protection measures. The determination of whether material is appropriate or inappropriate shall be based on the content of the material and the intended use of the material, not on the protection actions of the technology protection measures. (x) The Superintendent or \_\_\_\_\_ Director of Technology may also disable the technology protection measures to enable access for bona fide research or other lawful purposes. **[END OF OPTION]**

Principals are responsible for providing training so that staff under their supervision are knowledgeable about this policy and its accompanying guidelines.

Staff members will participate in professional development programs in accordance with the provisions of law and this policy. Training shall include:

- A. the safety and security of students while using e-mail, chat rooms, social media, and other forms of direct electronic communications;
- B. the inherent danger of students disclosing personally identifiable information online;

C. the consequences of unauthorized access (e.g., "hacking", "harvesting", "digital piracy", "data mining", etc.), cyberbullying, and other unlawful or inappropriate activities by students or staff online; and

D. unauthorized disclosure, use, and dissemination of personally-identifiable information regarding minors.

Staff members shall provide guidance and instruction to their students regarding the appropriate use of District Information & Technology Resources and online safety and security as specified above. Additionally, such training shall include, but not be limited to, education concerning appropriate online behavior including interacting with others on social media, including in chat rooms, and cyberbullying awareness and response. Further, staff members shall monitor students' online activities while the students are at school. Furthermore, staff members shall provide instruction for their students regarding the appropriate use of technology and online safety and security as specified above, and staff members will monitor students' online activities while at school.

Monitoring may include, but is not necessarily limited to, visual observations of online activities during class sessions; or use of specific monitoring tools to review browser history and network, server, and computer logs. **[END OF OPTION]**

The disclosure of personally identifiable information about students online is prohibited.

Building principals are responsible for providing training so that Internet users under their supervision are knowledgeable about this policy and its accompanying guidelines. The Board expects that staff members will provide guidance and instruction to students in the appropriate use of the District Technology Resources. Such training shall include, but not be limited to, education concerning appropriate online behavior, including interacting with other individuals on social media including in chat rooms, and cyberbullying awareness and response. All users of District Technology All staff members who use District Information & Technology Resources are required to sign a written agreement to abide by the terms and conditions of this policy and its accompanying guidelines. (See Form 7540-04 F1)

In order to keep District Information & Technology Resources operating in a safe, secure, efficient, effective, and beneficial manner to all users, staff members are required to comply with all District-established cybersecurity procedures ( ) including, but not limited to, the use of multi-factored authentication (MFA), **[END OF OPTION]** for which they have been trained. Principals are responsible for providing such training on a regular basis and measuring the effectiveness of the training.

Staff will be assigned a District-provided school e-mail address that they are required to use/ utilize for all school-related electronic communications, including those to students, parents and other constituents, fellow staff members, and vendors or individuals seeking to do business with the District. **[END OF OPTION]**

With prior approval from the Superintendent or \_\_\_\_\_ and/or Director of Technology, staff may direct students who have been issued school-assigned e-mail accounts to use those accounts when signing-up/registering for access to various online educational services/apps that the student will use, including mobile applications/apps that will be utilized by the students for educational purposes under the teacher's supervision. **[END OF OPTION]**

Staff members are responsible for good behavior when using District Information & Technology and Information Resources - i.e., behavior comparable to that expected when they are in physical classrooms, school buildings, and at school-sponsored events. Because communications classrooms, school hallways, and other school premises and school sponsored events. Communications on the Internet are often public in nature, general rules for professional behavior and communication apply. The Board does not approve any use of District Information & Technology and Information Resources that is not authorized by or conducted strictly in compliance with this policy and its accompanying guidelines (x ) and Policy 7544 and its accompanying procedure **[END OF OPTION]**.

**[DRAFTING NOTE: Choose the preceding option if option above if the Superintendent recommends and the Board adopts Policy 7544.]**

**[NOTE: If the use of social media is authorized by Policy 7540 and Policy 7544, choose the appropriate following option to match that language]**

Staff members may only use District Information & Technology Resources to access or use social media if it is done for educational or business-related purposes. **[END OF OPTION]**

Staff member members' use of District Information & Technology Resources technology resources to access or use social media is to be consistent with Policy 7544 and its accompanying procedure. **[END OF OPTION]**

**[DRAFTING NOTE: Choose the following option to provide further direction to staff regarding the appropriate versus inappropriate use of social media.]**

[ x] An employee's personal or private use of social media may have unintended consequences. While the Board respects its employees' First Amendment rights, those rights do not include permission to post inflammatory comments that could compromise the District's mission, undermine staff relationships, or cause a substantial disruption to the school environment. This warning includes staff members' online conduct that occurs off school property, including from the employee's private computer. Postings to social media should be done in a manner sensitive to the staff member's professional responsibilities. **[END OF OPTION]**

**[ x] [AI/NLP TOOLS OPTIONAL LANGUAGE]**

**Use of Artificial Intelligence/Natural Language Processing Tools**

Staff are permitted to use Artificial Intelligence and Natural Language Processing (NLP) tools (collectively, "AI/NLP tools") to accomplish their job responsibilities so long as the use is ethical, responsible, and does not violate any provisions of this policy (e.g., it does not infringe on students' or staff members' privacy rights, violate their duty to maintain confidentiality related to personally identifiable information, etc.). ~~General school rules for behavior and communication apply.~~

With respect to students, it is the Board's policy that they are required to rely on their own knowledge, skills, and resources when completing school work. In order to ensure the integrity of the educational process and to promote fair and equal opportunities for all students, except as outlined below, students are prohibited from using AI/NLP tools to complete school work. The use of AI/NLP tools without the express permission/consent of a teacher is considered to undermine the learning and problem-solving skills that are essential to a student's academic success and that the staff is tasked to develop in each student. Consequently, students are encouraged to develop their own knowledge, skills, and understanding of course material rather than relying solely on AI/NLP tools, and they are expected to ask their teachers when they have questions and/or need assistance. A student's unauthorized use of AI/NLP tools is considered a form of plagiarism and any student found using such tools without permission or in a prohibited manner will be disciplined in accordance with the Student Code of Conduct.

Notwithstanding the preceding, students are allowed to use AI/NLP tools in the school setting if they receive prior permission/consent from their teacher, so long as they use the AI/NLP tools in an ethical and responsible manner. Teachers have the discretion to authorize students to use AI/NLP tools for the following uses:

- A. Research assistance: AI/NLP tools can be used to help students quickly and efficiently search for and find relevant information for their school projects and assignments.
- B. Data Analysis: AI/NLP tools can be used to help students to analyze, understand, and interpret large amounts of data, such as text documents or social media posts. This can be particularly useful for research projects or data analysis assignments – e.g., scientific experiments and marketing research.
- C. Language translation: AI/NLP tools can be used to translate texts or documents into different languages, which can be helpful for students who are learning a new language or for students who are studying texts written in a different language.
- D. Writing assistance: AI/NLP tools can provide grammar and spelling corrections, as well as suggest alternative word choices and sentence structure, to help students improve their writing skills.
- E. Accessibility: AI/NLP tools can be used to help students with disabilities access and understand written materials. For example, text-to-speech software can help students with specific learning disabilities or visual impairments to read texts and AI-powered translation tools can help students with hearing impairments to understand spoken language.

As outlined above, under appropriate circumstances, AI/NLP tools can be effectively used as a supplement to and not a replacement for traditional learning methods. Consequently, with prior teacher permission/consent, students can use AI/NLP tools to help them better understand and analyze information and/or access course materials. If a student has any questions about whether they are permitted to use AI/NLP tools for a specific class assignment, they should ask their teacher.

**[END OF OPTIONAL LANGUAGE]**

Users who disregard this policy and its accompanying guidelines may have their use privileges suspended or revoked, and disciplinary action taken against them. Users are personally responsible and liable, both civilly and criminally, for uses of District Information & Technology and Information Resources that are not authorized by this policy and its accompanying guidelines.

The Board designates the Superintendent ~~and \_\_\_\_\_~~ **and/or Director of Technology** as the administrator(s) responsible for initiating, implementing, and enforcing this policy and its accompanying guidelines as they apply to staff ~~member members'~~ use of District **Information & Technology** ~~and Information Resources~~.

In addition, Federal and State confidentiality laws forbid schools and their employees from using or disclosing student education records without parental consent. See Policy 8330. Education records include a wide variety of information; posting personally identifiable information about students is not permitted. Staff members who violate State and Federal confidentiality ~~and/or laws or~~ privacy laws related to the disclosure of **student or employee personally identifiable** ~~confidential employee~~ information may be disciplined.

Staff members retain rights of communication for collective bargaining purposes and union organizational activities.

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Legal

P.L. 106-554, Children's Internet Protection Act of 2000

P.L. 110-385, Title II, Protecting Children in the 21st Century Act

18 U.S.C. 1460

18 U.S.C. 2246

18 U.S.C. 2256

20 U.S.C. 6801 et seq., Part F, Elementary and Secondary Education Act of 1965, as amended (2003)

47 U.S.C. 254(h), (1), Communications Act of 1934, as amended (2003)

47 C.F.R. 54.500 – 54.523



Book	Policy Manual
Section	5000 Students
Title	Copy of STUDENT CONDUCT
Code	po5500
Status	First Reading
Adopted	May 22, 2018

## 5500 - **STUDENT CONDUCT**

Respect for law and for those persons in authority shall be expected of all students. This includes conformity to school rules as well as general provisions of law regarding minors. Respect for the rights of others, consideration of their privileges, and cooperative citizenship shall also be expected of all members of the school community.

Respect for real and personal property; pride in one's work; achievement within the range of one's ability; and exemplary personal standards of courtesy, decency, and honesty should be maintained in the schools of this District.

### **Academic Honesty**

The Board values honesty and expects integrity in the District's students. Violating academic honesty expectations erodes the trust between teachers and students as well as compromises the academic standing of other students. So that each student learns the skills being taught and is judged solely on their own merits, the Board prohibits any student from presenting someone else's work as their own, using artificial intelligence platforms in place of one's own work, providing unauthorized assistance to another student, and cheating in any manner.

All school work submitted for the purpose of meeting course requirements must be the individual student's original work or the original work of a group of students for group projects. It is prohibited for any student to unfairly advance their own academic performance or that of any other student. Likewise, no student may intentionally limit or impede the academic performance or intellectual pursuits of other students.

Academic dishonesty includes, but is not limited to:

- A. plagiarism (of ideas, work, research, speech, art, music, etc.);
- B. forgery of another's work;
- C. presenting the results that are the product of an artificial intelligence (AI) platform as one's own where the use of AI was not specifically allowed by the teacher as part of the assignment;
- D. downloading or copying information from other sources and presenting it as one's own;
- E. using language translation work of someone else or using technology when the expectation is doing one's own translation;
- F. copying another person's work;
- G. allowing another person to copy one's own work;

- H. stealing another person's work;
- I. doing another person's work for them;
- J. distributing copies of one's work for use by others;
- K. distributing copies of someone else's work for use by others for academic gain or advantage;
- L. intentionally accessing another's work for the purpose of presenting it as one's own for academic gain or advantage;
- M. distributing or receiving answers to assignments, quizzes, tests, assessments, etc.;
- N. distributing or receiving questions from quizzes, tests, assessments, etc.;
- O. ( ) \_\_\_\_\_;
- P. ( ) \_\_\_\_\_.

### [OPTIONAL LANGUAGE - ARTIFICIAL INTELLIGENCE/NATURAL LANGUAGE PROCESSING TOOLS]

#### **X ] Use of Artificial Intelligence/Natural Language Processing Tools For School Work**

In order to ensure the integrity of the educational process and to promote fair and equal opportunities for all students, except as outlined below, the use of Artificial Intelligence ("AI") and Natural Language Processing ("NLP") tools (collectively, "AI/NLP tools") is strictly prohibited for the completion of school work. The use of AI/NLP tools, without the express permission/consent of a teacher, undermines the learning and problem-solving skills that are essential to academic success and that the staff is tasked to develop in each student. Students are encouraged to develop their own knowledge, skills, and understanding of course material rather than relying solely on AI/NLP tools and they should ask their teachers when they have questions and/or need assistance. Unauthorized use of AI/NLP tools is considered a form of plagiarism and any student found using these tools without permission or in a prohibited manner will be disciplined in accordance with the Student Code of Conduct. (X ) See Policy 7540.09 Artificial Intelligence (END OF OPTION)

Notwithstanding the preceding, students can use AI/NLP tools in the school setting if they receive prior permission/consent from their teacher, so long as they use the AI/NLP tools in an ethical and responsible manner. Teachers have the discretion to authorize students to use AI/NLP tools for the following uses:

- A. Research assistance: AI/NLP tools can be used to help students quickly and efficiently search for and find relevant information for their school projects and assignments.
- B. Data Analysis: AI/NLP tools can be used to help students to analyze, understand, and interpret large amounts of data, such as text documents or social media posts. This can be particularly useful for research projects or data analysis assignments – e.g., scientific experiments and marketing research.
- C. Language translation: AI/NLP tools can be used to translate texts or documents into different languages, which can be helpful for students who are learning a new language or for students who are studying texts written in a different language.
- D. Writing assistance: AI/NLP tools can provide grammar and spelling corrections, as well as suggest alternative word choices and sentence structure, to help students improve their writing skills.
- E. Accessibility: AI/NLP tools can be used to help students with disabilities access and understand written materials. For example, text-to-speech software can help students with specific learning disabilities or visual impairments to read texts and AI-powered translation tools can help students with hearing impairments understand spoken language.

### [END OF OPTIONAL LANGUAGE - AI/NLP]

Staff and Administration have the responsibility for monitoring students' work for compliance with this policy.

**X ]** All teachers, beginning in the elementary grades, will educate students as to what constitutes academic dishonesty and what is acceptable and unacceptable behavior in District schools regarding academic integrity. ( ) Such education shall reference this Board policy. [END OF OPTION]

Students who violate this policy are subject to disciplinary consequences.

**X** Teachers are authorized, in consultation with their Principal, to apply appropriate consequences for violations of this policy. Disciplinary consequences for significant violations may include removal from the class with a failing grade, removal from student leadership positions, elimination of honors recognition, loss of membership in honor organizations, as well as other disciplinary consequences appropriate to the nature of the violation. **[END OF OPTION]**

Parents shall be contacted as soon as practicable to report any alleged acts of academic dishonesty by their child.

Repeated violations of this policy will result in additional disciplinary consequences in accordance with the Student Code of Conduct.

~~Student and/or parent appeals of disciplinary consequences resulting from violation of this policy may be made based on the appeals process documented in the student handbook.~~ Student and/or parent appeals of disciplinary consequences resulting from violation of this policy may be made based on the appeals process documented in the student handbook.

The Superintendent shall establish procedures to carry out Board policy and philosophy, and shall hold all school personnel, students, and parents responsible for the conduct of students in schools, on school vehicles, and at school-related events.

Student conduct shall be governed by the rules and provisions of the Student Code of Conduct. This Code of Conduct shall be reviewed annually.

**[ X** A summary of this policy shall be included in the Student Handbook and the Employee Handbook.

#### **Cross References**

**po7540.03**

**po7540.04**

**po7540.09**

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Legal

M.C.L. 380.1311, 380.1312



Book	Policy Manual
Section	-Requested 1.28.25 po7440
Title	FACILITY SECURITY
Code	po7440
Status	First Reading

#### 7440 - **FACILITY SECURITY**

**[x]** Buildings constitute the greatest financial investment of the District. It is in the best interest of the Board of Education to protect the District's investment adequately. The buildings and equipment owned by the Board shall be protected from theft and vandalism in order to maintain the optimum conditions for carrying out the educational programs.

The Superintendent shall develop and supervise a program for the security of the District's students, staff, visitors, school buildings, school grounds, and school equipment in compliance with State and Federal law. Such a program may include the use of video surveillance and electronic monitoring equipment in appropriate public areas in and around the schools and other District facilities, and on school buses.

Every effort shall be made to apprehend those who knowingly cause serious physical harm to students, staff, visitors and Board property and may require the prosecution of those who bring harm to persons and/or property. The Board will seek repair to rectify the damage or payment of a fee to cover the cost of repair or replacement from the person(s) responsible. A reward may be offered for apprehending such persons.

**[x]** Appropriate authorities may be contacted in the case of serious offenses.

**[x]** The Superintendent is authorized to install metal detectors and video surveillance/electronic monitoring equipment on school property in order to protect the health, welfare, and safety of students, staff, visitors and Board property, and other security devices that would assist in the detection of guns and dangerous weapons:

- A. **( x )** in school buildings;
- B. **( x )** on District property;
- C. **( x )** at Board-sponsored/controlled events.

**[ x ]** The Superintendent is authorized to install temporary door locking devices as permitted by law in order to protect the health, welfare, and safety of students, staff, visitors and Board property. Notification of the local fire department and law enforcement agency and required inspection in accordance with M.C.L. 388.851d shall be provided before use of the device or system. Training of staff working in the building on the use of the device or system shall be provided and documented.

**[ x ]** The Superintendent shall report to the Board, no later than the next Board meeting, any significant incident involving vandalism, theft, personal safety or other security risk and the measures being taken to address the situation.

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Legal	M.C.L. 388.851d
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**TOPIC: Human Capital Recommendations**

The following human capital changes including resignations and new hires are being presented to the Board of Education to receive and file:

**RESIGNATIONS / TERMINATIONS:**

<u>NAME</u>	<u>BLDG./DEPT.</u>	<u>ASSIGNMENT</u>	<u>STATUS</u>	<u>REASON</u>	<u>EFFECTIVE</u>
Nicholas Ewald	Heritage	Paraeducator	Separation	Resignation	23.May.25

**NEW HIRES**

<u>NAME</u>	<u>BLDG./DEPT.</u>	<u>ASSIGNMENT</u>	<u>STATUS</u>	<u>STEP</u>	<u>EFFECTIVE</u>
Elizabeth Howard	Middle School	Paraeducator	New Hire	Step 1	12.May.25

**RECOMMENDATION:** That the Saline Area Schools Board of Education consents to the personnel report recommendations as presented.